

Draft Minutes  
Executive Committee Meeting  
March 2, 2012

1. Call to Order:

The Executive Committee was called to order at 9:00 a.m. by President Burns. In attendance were:

- Committee members: President Burns and Vice President Gustafson,
- Staff: Jim Heitzman and Carl Niizawa.

2. Public Comments on Any Item Not on the Agenda:

President Burns announced that Mr. Richard Newhouse recently passed away unexpectedly.

3. Approve the Draft Minutes of January 27, 2012:

The minutes were unanimously approved.

4. Review Agenda Items for the March 13, 2012 Board Meeting:

Mr. Heitzman reviewed the draft agenda with the Committee. President Burns asked to start the meeting at 6:30 p.m. to allow more time for closed session. Mr. Heitzman explained that the draft newsletter also had a question and answer section and asked if President Burns wanted it sent separately. President Burns stated that he would like the question and answer form sent separately and suggested holding off on sending the newsletter until April. Mr. Heitzman answered that staff would send out the question and answer form immediately and the newsletter would go before the Board in March and included in the April mailing. The Committee reviewed the rest of the draft agenda for the March Board meeting.

5. Discuss Possible Agenda Items for the Next Committee Meeting:

Mr. Heitzman suggested that if either Committee member had an item they wanted on the agenda to contact Ms. Riso.

6. Committee Member Comments:

There were no comments.

7. Adjournment:

The meeting was adjourned at 9:16 a.m.